

Folly Hill Infant School

Drugs Policy

Safeguarding Suite

Signed **Chair of Governors**

Signed **Headteacher**

Date: **Autumn 2019**

Review Date: **Autumn 2021**

Definition of 'drug'

In this policy, a drug is; any substance taken into the body which alters the way the body functions either emotionally, physically or mentally. This includes tobacco, alcohol, tea, coffee, solvents, prescribed and over the counter medicines and illicit substances.

Aims

This policy has three aims, the first is to provide education about drugs, alcohol and substances to children, Through our PSHE programme, we aim to equip children with the appropriate knowledge, understanding and social skills that will enable them to confidently make responsible, informed choices and decisions in relation to drugs and alcohol in society.

The second is to outline the procedure for dealing with possession and misuse of substances for all users of the school. The third, appendix A is emergency first aid in drug related incidents.

This policy applies at all times to the schools Breakfast Club and school as well as school visits/trips/fieldwork etc.

Objectives

In our PSHE programme we:

- help children become more self-confident so that they will be able to make sensible and informed healthy decisions about their lives
- help children respect their own bodies
- provide children with knowledge and information that some drugs are legal, and some are illegal, and the harmful effects they can have on people's lives;
- provide a safe environment for children to share their thoughts
- let children know what they should do if they come across drugs, or are aware of other people misusing drugs or alcohol.

Organisation

Drug education is part of our school's personal, social and health education programme, and has cross curricular links with the science programmes of study.

Drug education is taught from Foundation stage to year 2 and is outlined in our section Entitled Topic title 'healthy and happy' 'Body and keeping myself healthy' PSHE& Citizenship scheme.

Opportunities to teach about the importance of living a healthy lifestyle occur throughout the curriculum and the underlying message of our drugs education programme is that, "all medicines are drugs but not all drugs are medicines".

Where appropriate the school will call on outside health agencies to contribute to the programme.

Teaching and Learning

The children experience a variety of teaching styles and approaches relevant to their learning style. This can include: use of online material, role play, discussion, circle time, group and collaborative activities and listening to stories and poems.

We encourage children to ask questions, listen to the views of others and reflect on the dangers to health of drug misuse. Children explore issues, such as why people take drugs, and how they can avoid putting themselves in danger in the future.

Monitoring and Evaluation

The PSHE Co Ordinator is responsible for the planning and monitoring of the programme and will evaluate the effectiveness.

The governors' are responsible for monitoring and evaluating the implementation of the policy. The policy will immediately be reviewed in the event of there being a drug or alcohol related incident in the school.

Personal Medication

The school has separate policy for the administration of medicines.

Smoking

As part of our health education programme, children are taught about the dangers of smoking. We operate a NO SMOKING policy for the whole site which applies to all staff and visitors.

Alcohol

Children are not allowed to bring alcohol into school. If any child is found in possession of alcohol their parents will be informed immediately. If a child wins a bottle of alcohol as a prize at Friends function the prize will either be given to the child's parent or carer or the child will be given a non-alcoholic prize.

With the permission of the headteacher, the school supports the moderate consumption of alcohol by adults on the premises at social functions, out of school hours eg. Social events organised by the Friends. A supply of alcohol license will be obtained.

No alcohol is to be consumed by any staff in charge of children on school visits or during the course of the working day.

No alcohol is to be consumed at any function where children are present unless parents are in attendance.

Adults who are intoxicated will be asked to leave the school site or in the event of a school event taking place off site, will be asked to leave the event. Police assistance will be called if required.

Solvents and other substances

The school recognises that many ordinary substances lend themselves to misuse and therefore need to be stored and used with the utmost care. The children are not allowed to bring correcting fluid to school. If a member of staff wishes to use this substance it must be done when children are not present.

Aerosol sprays e.g. Fixative or hair spray for fixing charcoal pictures, are not to be used when children are present but may be used by staff in a well-ventilated room or outside, after children have left the premises.

The Management of Drug Related Incidents

Possession

If a pupil is suspected of possessing 'harmful or illegal' substances, the member of staff who discovers the incident will remove the substance from the pupil, in the presence of another adult if possible. The Headteacher will be informed and the pupil's parents will be contacted immediately. Action will then be taken that is in the interests of the pupil concerned and the whole school community. This may involve the police or outside support agencies. Substances will be sealed, dated, labelled and timed and held by the Headteacher. Substances will be disposed of in the correct way depending on which agencies are involved. Incidents should be recorded and given to the Headteacher and a copy kept in the child's file in the Phoenix (fireproof filing cabinet). The Chair of Governors will be informed of the incident.

Hearsay

If a member of staff has information, a reasonable suspicion or knowledge of an allegation regarding substance misuse, the Headteacher must be informed immediately in order that appropriate investigation can take place.

Disclosure / Safeguarding

If a pupil discloses to a member of staff that he/she or a third party is taking drugs or is involved in substance misuse, the Head Teacher or DSL will make an initial assessment based on the evidence available. The child's welfare is paramount. Our Child Protection Policy and Procedures will be implemented.

This policy should be read in conjunction with the following policies;

Child Protection policy.

Medicine policy

Health and safety policy,

Special Educational Needs policy

Behaviour policy.

Appendix A: Drug situations – medical emergencies

The procedures for an emergency apply when a person is at immediate risk of harm. A person who is unconscious, having breathing difficulties, seriously confused or disorientated or who has taken harmful toxic substance should be responded to as an emergency.

The main responsibility is for the pupil/staff member at immediate risk, whilst maintaining the wellbeing and safety of others. Put into practice first-aid procedures. If in any doubt, call medical help.

Always:

- assess the situation to ensure it is safe before approaching the affected person/casualty. Add something here about dealing with aggressive intoxicated/disorientated people?
 - Evacuate any non-essential staff/pupils from the area
 - Alert the duty first aider
- if a medical emergency, send for medical help and ambulance

Before assistance arrives

If the person is conscious:

- ask the casualty what has happened and to identify any drug used
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- do not induce vomiting
- keep a calm atmosphere and demeanour
- keep casualty under observation, warm and quiet

If the casualty is unconscious:

- check breathing and place in the recovery position if required

If a first aider is available allow them to lead the situation

If the casualty is not breathing, remain on the telephone to the emergency services operator and follow their instructions to check the air way and facilitate breathing.

- do not give them anything by mouth
- do not attempt to make them sit or stand
- do not leave them unattended
- notify parents/carers/next of Kin

For needle stick(sharps) injuries:

- encourage wound to bleed. Do not suck. Wash with soap and water. Dry and apply waterproof dressing
- if used/dirty needle seek advice from a doctor

When medical help arrives

- pass on any information available

Complete a medical record form as soon as you have dealt with the emergency. This form is based on Appendix 9 of Drugs: guidance for schools. "Drugs" refers to all drugs including medicines (prescription and "over the counter"), volatile substances, alcohol, tobacco and illegal drugs.